



AMITY TECHNICAL PLACEMENT CENTRE

DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA

Pundaje Web Services Pvt Ltd **Campus Recruitment - 2019 Passing Out Batch**

Company	Pundaje Web Services Pvt Ltd
Batch	2019
Joining	Immediate Joining
Date of Campus	Will be Informed Later
Reporting Time	Will be Informed Later
Venue	Will be Informed Later
Job Title	Profile 1. AR(US Healthcare) Profile 2. Business Development Executive (Payment Gateway).
Eligible Degrees	B.Tech , MBA , MCA, Bio Tech
Eligible Branches	CS/IT
Eligibility Criteria	NO % Criteria
Location	Noida
Salary Package (CTC)	INR 3.5LPA
Recruitment Process	Will be Informed Later
Roles & Responsibilities	<p><u>Profile 1.</u></p> <ul style="list-style-type: none"> Review patient bills for accuracy and completeness and obtain any missing information. Check eligibility and benefit verification. Prepare, review, and transmit claims using billing software, including electronic and paper claim processing. Knowledge of insurance guidelines, including HMO/PPO, Medicare, and state Medicaid. Follow up on unpaid claims within standard billing cycle timeframe. Check each insurance payment for accuracy and compliance with contract discount. Call insurance companies regarding any discrepancy in payments if necessary. Identify and bill secondary or tertiary insurances. All accounts are to be reviewed for insurance or patient follow-up. Research and appeal denied claims. Answer all patient or insurance telephone inquiries pertaining to assigned accounts. <p><u>Profile 2</u></p> <ul style="list-style-type: none"> Must possess good customer convincing skills, Able to make PPT presentations/Email Etiquette: Needs to be a vivid writer who can

	<p>put in her/ his ideas and concepts in a simple frame yet in a very eye catching manner.</p> <ul style="list-style-type: none"> • Developing comprehensive marketing strategies and plans to work with mid & senior level management, marketing and technical staff . • Follow and analyze market trends • Focus on implementing programs that consistently generate new, high quality leads for our company. • Should be exposed to US sales, Inside sales, business development, cold calling, Email Marketing, Lead Generation, networking or advertising.
Skills Required	<ul style="list-style-type: none"> • Effective communication abilities for phone contacts with insurance payers to resolve issues • Use of computer systems.. • Customer service skills for interacting with patients regarding medical claims and payments, including communicating with patients and family members of diverse ages and backgrounds. • Able to work in a team environment. • Problem-solving skills to research and resolve discrepancies, denials, appeals, collections. • Knowledge of excel. • Typing Speed 20 – 25 wpm • Knowledge of medical terminology likely to be encountered in medical claims.
How to Apply	<p>Interested and eligible students need to apply on the link given below latest by 10th October 2019 by 4:00 PM</p> <p>Click here to apply</p> <p>Late entries will be automatically deleted.</p>

My Best Wishes are with you!

Prof. Dr. Ajay Rana
Advisor